



HEANOR GATE SCIENCE COLLEGE

“Develop all learners to achieve their full potential”
“Create a culture of aspiration”

Principal: **Mr S Huntington**



September 2019

Dear Parent/Carer

RE. Google Classroom Parent Activation

Following the announcement in July regarding some changes to our IT systems and how we will be using Google Classroom as a primary platform to share resources and homework with students, I am pleased to make you aware that you will start to receive weekly emails summarising all of the work and deadlines set for your child from all of their subjects over the next week. These alerts will appear in the inbox of the primary email addresses you have already provided us with and is stored on our system.

Guardian Summary Instructions

Sign into the email account associated with the email address you provided to school. In the first instance, you will receive an activation email asking you to confirm that you would like to receive the 'guardian' summaries (please ensure you do not delete this email/treat it as junk mail). Should you not receive this activation email it may be for 2 reasons: the emails may be appearing in your junk/spam folder; or you may not have updated your current email address with school.

Once initially activated, you will receive further requests for each subject your child studies. Please confirm each one as before. Once set up is complete, the summaries will appear through one guardian summary email regularly.

Further Support - HGSC IT Boot Camp for Parents

In response to feedback from parents from our previous events we would like to also offer all parents the opportunity to join us for an informal 'HGSC IT Boot Camp' event on **Tuesday 3 December** when we will be providing a hands on session for you to engage with the systems used in school and improve your own competence in using them. The main outcome of the event will be that you have confidence in supporting your child, understand how our main online systems are used, and learn how the progress of your child can be monitored throughout their time at Heanor Gate Science College.

Key Information

- To update your email address email your child's name and tutor group to contact@heanorgate.derbyshire.sch.uk
- For Google Classroom Support contact: Mr Needham - mneedham@heanorgate.derbyshire.sch.uk or Mr Reid - L.Reid@heanorgate.derbyshire.sch.uk
- To register your interest for the 'IT Boot Camp' in December please complete the following registration form - <https://forms.gle/5H7gy93A6cxcRZ8K9>

Yours sincerely

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